



**Tuition Express** is the system that allows TLCLC to automatically draft your bank account to pay your monthly tuition. It is our preferred method of payment since it reduces manual handling by TLCLC office staff. It is convenient for parents too! No more remembering to write a check each month. It's never too late to sign up. Just fill out the Tuition Express form and return it to the office along with a voided check.

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**MyProcare** is an online portal that allows ALL families to access their TLCLC account information. You can conveniently print statements at home to submit for dependent care reimbursement accounts or for tax records.

How to log in to MyProcare:

1. Go to MyProcare.com.
2. Enter your email address (the email you have on file with Trinity Lutheran Child Learning Center) and choose **Go**.
3. Enter the confirmation code sent to your email, choose a password, and press **Go**.
4. You may view and print your statement, view immunizations, and view and revise contact information (if necessary).

Thank you!

*Trinity Lutheran Child Learning Center*

